

# 2018 and 2020 Upper Cook Inlet Salmon Disaster Relief Crew Member Application

## ELIGIBILITY CRITERIA:

- Crew members **MUST** have held a valid crew member license or a CFEC fishery permit for the respective year(s), 2018, 2020, or both.
  - Verification will be conducted using the ADF&G licensing and CFEC permit databases.
- Crew members **MUST** provide evidence of participation as fishing crew in the designated fishery and year for a qualifying S03H or S04H permit holder, supported by an affidavit from the permit holder.
- Individuals who qualify for disaster funds as a permit holder or transferee are ineligible to qualify as crew members within the same fishery.

**DISTRIBUTION OF FUNDS:** Qualifying crew who apply will receive an equal share of the respective funds.

- \$204,063 – 2018 Setnet Crew Members
- \$181,987 – 2020 Setnet Crew Members
- \$195,850 – 2020 Drift Gillnet Crew Members

## REQUIREMENTS FOR PAYMENT:

- **[1 of 3]** Fill out all highlighted sections on the back of this page.
  - **MUST** provide a monitored email and/or phone number should errors or omissions be identified.
  - Applications identified with errors or omissions will have **only two weeks for amendments** after being contacted; after such time applications will become disqualified.
  - Electronic signatures will be accepted.
- **[2 of 3]** Submit a completed and signed W-9 form.
  - All funds received are taxable and subject to self-employment and/or income taxes.
  - Please provide the address at **where you would like your check mailed to**.
- **[3 of 3]** Submit a completed and signed affidavit(s).
- Submit by **Friday, February 28<sup>th</sup>, 2025** through one of the following methods.  
**Email is NOT an acceptable method for submitting documents; failure to adhere to this guidance may lead to disqualification and may increase your risk for identity theft.**

1. **Mail:** PSMFC, 205 SE Spokane Street, Suite 100, Portland, OR 97202

- **MUST be postmarked by Friday, February 28th, 2025.**

2. **Fax:** (503) 214-1170, Attn: S03H Permit Holder Application

- **MUST be received by 11:59 PM AKST on Friday, February 28th, 2025.**

3. **ShareFile:** Scan the QR code to navigate to the application upload page.

**<https://psmfc.sharefile.com/r-r04c154fbd0454a95b6e211acfaa2d7f0>**

- **MUST be uploaded by 11:59 PM AKST on Friday, February 28th, 2025.**



## ADDITIONAL INFORMATION:

- All payments will be issued at the same time, following the close of the application period and once all final amendments have been received or the amendment period has ended.
- Please, if not already doing so, continue to monitor our website, [www.relief.psmfc.org](http://www.relief.psmfc.org) for updates as this will be our primary source for publicizing information.
- For questions regarding this application, please write [AKFishDisaster@psmfc.org](mailto:AKFishDisaster@psmfc.org) or call **(888) 517-7262**.

## 2018 and 2020 Upper Cook Inlet Salmon Disaster Relief Crew Member Application

- For spend plan questions regarding qualifying criteria or payment methodology, please contact the Alaska Dept. of Fish and Game (ADF&G) at [dfg.com.fisheriesdisasters@alaska.gov](mailto:dfg.com.fisheriesdisasters@alaska.gov)
- **ShareFile:** Those who upload completed applications to ShareFile will **not** need any username or password. You will simply be asked to provide your name and email for internal (PSMFC) tracking purposes. If you are asked for a username or password, please attempt on an alternative browser or device.
  - Legible photographs are accepted. Please ensure that files are submitted in either .pdf, .jpeg, or .png file formats. Alternative formats may not be visible to review staff and lead to us requesting you resubmit within the allotted 2-week period.
  - Applicants who successfully upload applications to ShareFile will receive an automated response alerting them of upload. Please ensure that you provide an **email address that you check regularly and be sure to check your spam folder**. PSMFC cannot control where messages are delivered.
- **Mail:** Applicants who choose to mail their applications are encouraged to opt for delivery confirmation and/or tracking. These options give applicants peace of mind by allowing them to know when their applications have been received by our offices.
- In an effort to process applications and disburse relief funds in a timely manner, PSMFC may not be positioned to respond to inquiries such as “*Has my application been received / processed?*” We encourage those needing this confirmation to elect for additional services offered by USPS, Fed Ex, UPS, etc. ShareFile applicants will receive an auto-generated email upon successful uploads.

I certify the following: this application is accurate and true, I am eligible to receive federal disaster relief funds, and I am over the age of 18. **If I am a minor, a parent or guardian must complete this application and sign the accompanying affidavit(s), and W-9 form.** If not a minor, I will complete all forms myself.

**I am applying for relief and possessed one or more of the following:**

**Crew member licenses and CFEC permits will be verified by PSMFC staff.**

2018 Setnet → I possessed a 2018 crew member license / 2018 CFEC permit.  
(Circle one)

2020 Setnet → I possessed a 2020 crew member license / 2020 CFEC permit.  
(Circle one)

2020 Drift Gillnet → I possessed a 2020 crew member license / 2020 CFEC permit.  
(Circle one)

**Print Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Today's Date:** \_\_\_\_\_

**2018 and 2020 Upper Cook Inlet Salmon - Crew Member Affidavit Form**

- Individuals applying as crew members **MUST** submit:
  - 1) Crew Member Application
  - 2) W-9 Form
  - 3) Crew Member Affidavit(s)
    - **This affidavit is 1/3 of the required forms needing to be returned in order to receive payment.**
    - **Separate affidavits are required for each year / fishery / permit holder.**
    - Forms may be obtained from [www.relief.psmfc.org](http://www.relief.psmfc.org)
- It is the sole responsibility of the crew member applicant to submit a complete application package. It is **NOT** the responsibility of the S03H or S04H permit holder to submit this documentation on behalf of the crew member applicant.

**Section to be completed by the CREW MEMBER:**

**This affidavit relates to (select only one):**

2018 setnet crew       2020 setnet crew       2020 drift gillnet crew

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Print)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Qualifying Permit Holder's Name: \_\_\_\_\_

*I affirm under penalty of perjury that I was a crew member for the permit holder mentioned above in 2018, 2020, or both. I have specified the year to which this affidavit relates.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section to be completed by the PERMIT HOLDER:**

**The permit holder below must correlate with the crew member's affidavit selection above.**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Print)

Email: \_\_\_\_\_ CFEC Permit Serial: \_\_\_\_\_  
e.g., S03H-12345

Crew Member Name: \_\_\_\_\_ Year(s): \_\_\_\_\_  
2018, 2020, or both

*I affirm under penalty of perjury that I the crew member mentioned above crewed for me in 2018, 2020, or both. I have specified the year to which this affidavit relates.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## W-9 Form Instructions

Errors and omissions made on W-9 forms are the largest contribution to delays in processing applications. Please note, without a complete W-9 form we cannot process your application.

Please review the following guidance for completing your W-9 form. Additional guidance and forms can be found at [www.irs.gov](http://www.irs.gov)

1. If you are an **individual / sole proprietor** you **MUST**:
  - List your name on line #1,
  - Use your Social Security Number,
  - Enter your legal address,
  - Sign the form,
  - Date the form.
2. If your business is a **single-member LLC** you **MUST**:
  - List the name of the individual or the business/partnership who owns the LLC on line #1,
  - List the name of the LLC on line #2,
  - If an individual is listed on line #1, use their Social Security Number or if a business or partnership is listed on line #1 use their Employer Identification Number (EIN),
  - Enter your legal address for the entity listed on line #1,
  - Sign the form,
  - Date the form.
3. If your business is a **C-Corporation, S-Corporation, Partnership** you **MUST**:
  - List the Business Name line #1,
  - Use an Employer Identification Number (EIN),
  - Enter the business's legal address,
  - An authorized representative must sign,
  - Date the form.
4. If you are a **Trust/Estate** you **MUST**:
  - List the name of the trust or estate on line #1.
    - Living or revocable trusts (trustee is current alive) would be required to use a Social Security Number.
  - Irrevocable trusts (trustee is deceased) would be required to use an Employer Identification Number (EIN),
  - Enter the trust/estate's legal address,
  - An authorized representative must sign,
  - Date the form.
5. If you are an **LLC-C, LLC-S, or LLC-P (not common)** you **MUST**:
  - List the Business Name on line #1,
  - Use an Employer Identification Number (EIN),
  - Enter the business's legal address,
  - An authorized representative must sign,
  - Date the form.

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
 requester. Do not  
 send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>Print or type. See Specific Instructions on page 3.</b>	<b>1</b>	Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	<b>2</b>	Business name/disregarded entity name, if different from above.	
	<b>3a</b>	Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  <i>(Applies to accounts maintained outside the United States.)</i>
	<b>3b</b>	If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/>	
	<b>5</b>	Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	<b>6</b>	City, state, and ZIP code	
	<b>7</b>	List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date
------------------	--------------------------	------

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they